

Summary of Minutes of the Board Meeting of Hong Kong Internet Registration Corporation Limited and Hong Kong Domain Name Registration Company Limited held on Wednesday, 22 August 2018

Present: Mr. Simon CHAN Sai Ming (Chairman), Prof Erwin HUANG, Mr. Leo KAN Kin Leung, Prof. Francis CHIN Yuk Lun, Mr. Stephen HO Wai Chung, Mr. Gabriel PANG Tsz Kit, Mr. Lento YIP Yuk Fai, Dr. Wendy LEE Woon Ming

1. To report on the vendor list: The Board noted the vendor list is to be reviewed annually by the CEO..
2. To approve the plan for setting up the Foundation: The Board approved to set up a Foundation of charitable nature.
3. Follow up the responses on the Corporate Governance Review conducted by PwC: The Board discussed the follow up item recommended by PwC regarding the membership class and requested management to work out a detailed plan for the discussion in future Board meeting.
4. To approve the revised wordings of vision and mission after collecting feedback from CAP: The Board approved the revised wordings of vision and mission statements.
5. To approve the selection of vendor for ISO27001 consultancy service: The Board approved the selection of vendor for ISO27001 consultancy service.
6. To approve the selection of vendor for the 2nd site load balancer technology refresh: The Board approved the selection of vendor for the 2nd site load balancer technology refresh.
7. To approve the selection of the rebranding consulting service provider: The Board approved the selection of vendor for the rebranding consulting service.
8. To approve the budget of legal advice to review and recommend actions on the compliance of GDPR: The Board approved the proposed budget and the appointment of the international law firm to review HKIRC's compliance and recommend actions on GDPR.
9. To invite a Director to sit on the evaluation panel of vendor selection for the Primary Site Data Centre Relocation, Colocation Service and Internet Service: Prof. Erwin Huang accepted the invitation to sit on the evaluation panel for the selection of vendor on the provision of Primary Site Data Centre Relocation, Colocation Service and Internet Service.
10. To approve the HKIRC-HKDNR cost allocation ratios (CARs) for July to December 2018:

The Board endorsed the HKIRC-HKDNR cost allocation ratios (CARs) for July to December 2018 duly approved by Audit Committee on 24th July, 2018.

11. To approve the revised Finance and Accounting Policies, Guidelines and Procedures: The Board endorsed the revised Finance and Accounting Policies, Guidelines and Procedures duly approved by Audit Committee on 24th July, 2018.
12. To review the Internet voting arrangement for the voting of HKIRC members at the General Meeting: The Board agreed not to change the Internet voting to online for the time being but request management to review it again next year.
13. To approve the new schedule of the Web Accessibility Recognition Scheme: The Board approved the new schedule of the Web Accessibility Recognition Scheme to be arranged in 2 years interval.
14. To report the status of the release of Hong Kong Character and the arrangement of Chinese Domain Name Consortium Meeting 2018 in Hong Kong: The Board noted both the opening of the new Hong Kong characters and the hosting of CDNC meeting will be deferred to 2019.
15. To approve the recruitment agency fee for the hiring of a Database Administrator: The Board approved the agency fee for the recruitment of a Database Administrator.
16. To approve the selection of candidate for the position of Head of Finance and Company Secretary: The Board approved the selection of the candidate for the position of Head of Finance and Company Secretary.
17. Quarterly Report to OGCIO for the Period of Jan to Jun 2018: The Board noted the Quarterly Report to OGCIO for the Period of Jan to Jun 2018.
18. Monthly report: The Board noted the Finance and Statistics Report, Business Development Report, Marketing Report, Technology Report, Organization Chart and Community Project Status Report.