

**Summary of Minutes of the Executive Committee Meeting of Hong Kong Internet Registration Corporation Limited and Hong Kong Domain Name Registration Company Limited held on Thursday 3 November 2016**

Present: Mr Simon Chan Sai Ming, Prof Francis Chin, Mr Fan Kin Man, Mr Erwin HUANG, Mr Leo KAN Kin Leung and Miss Ping Wong

1. Discussion of Web Accessibility Recognition Scheme: The Committee agreed that HKIRC should take up the role in running the scheme in the long run as it aligns with the objectives of the Company. Mr Erwin Huang was appointed to take lead for this project on behalf of HKIRC.
2. Status of office movement: The Committee noted the report on the status of office movement.
3. Proposed agenda for the CAP meeting to be held on 8 December 2016: The Committee approved proposed agenda for the CAP meeting to be held on 8 December 2016.
4. Selection of an independent scrutineer for HKIRC membership application and validity of existing members, nomination and voting in AGM 2017: The Committee re-appointed Patrick Wong C.P.A. as the independent scrutineer for HKIRC membership application and validity of existing members, nomination and voting in AGM 2017.
5. Recommendation on auditors selection to conduct internal audit for HKIRC and HKDNR for 2016-2018: The Committee approved to appoint Grant Thornton to conduct internal audit for HKIRC and HKDNR for 2016-2018.
6. Approve the recommendation on vendor selection to conduct year-end audits for 2017: the Committee endorsed the recommendation to re-appoint KPMG as the year-end auditor for 2017 at a cost of HK\$247,000, subject to members' approval at the 2017 AGM.
7. Quarterly Report to OGCIO for the period of July to September 2016: The Committee noted the Quarterly Report to OGCIO for the period of July to September 2016.
8. Monthly report: The Committee noted Finance and Statistics Report, Business Development Report, Marketing Report, Technology Report and the Organization Chart of the Company.