

Summary of Minutes of the Board meeting of Hong Kong Internet Registration Corporation Limited and Hong Kong Domain Name Registration Company Limited held on Thursday 11 September 2014

Present: Mr John Estmond STRICKLAND (Chairman), Dr Carlye TSUI Wai Ling, Mr FAN Kin Man, Mr YOUNG Wo Sang, and Mr Joseph YU.

1. Internal Audit: The Board noted that the field work of the 2014 internal audit was completed in August and there are no major issues that require immediate remedy.
2. “Trusted Registrar” program: The Board suggested some adjustments to the proposed program and will review again after additional information is provided by management.
3. Amendment to the Finance Policies, Guidelines and Procedures: The Board approved the revised version of the Finance Policies, Guidelines and Procedures.
4. Media Handling Guidelines: The Board reviewed the Media Handling Guidelines and suggested some amendments.
5. Proposal way forward after the rental agreement of the current office expires in Feb 2015: The Board approved in principle the proposal to rent another office after the current lease expires in February 2015 subject to certain conditions to be met.
6. Proposal on upcoming DNRS2 enhancements: The Board endorsed the recommendation on the way forward for enhancing the DNRS2 system and the maintenance support for the coming 3 years starting from 2015.
7. Review of list of reserved names: Management should submit a paper at the coming CAP meeting, including the complete reserved list at present and an exemplary list of new gTLDs.
8. Agenda for the next CAP meeting in Dec 2014: The Board reviewed the agenda for the next CAP meeting and suggested some amendments.
9. Monthly Reports: The Board reviewed the Finance and Statistics Report, Marketing Report, and Technology Report of the Company.