

**Summary of Minutes of the Executive Committee of the Hong Kong Internet Registration Corporation Limited held on Thursday, 17 December 2009**

1. New Memorandum of Understanding (MOU) : Revisions by OGCIO to the draft new MOU (Memorandum of Understanding) and DA (Designation Agreement) are expected to incorporate comments from LegCo members at the recent ITB (Information Technology and Broadcasting) Panel meeting. HKIRC is going to approve the final draft of the MOU and DA at the next Board meeting in January 2010 if the revisions are in order.
2. Revamp the HKIRC website and provide one-stop services : The Committee commented on the latest design of the new HKIRC homepage. Management was asked to produce design for pages at the next level. The Committee agreed that the Company should not pursue the one-stop-shop solution at this moment.
3. Second site : HKIRC agreed to proceed with the proposal to provide dual remotely located load sharing servers for both HKIRC DNS and website to provide essentially fault tolerant processing under all circumstances. Management was asked to work out the implementation plan for the Board's approval.
4. Progress update on security audit : The CEO reported that majority of the recommendations by the auditors were completed except two (i.e. network switches and drill tests arrangement) that will be addressed after the completion of the second site project.
5. Analysis of WHOIS traffic : The Committee reviewed the statistics of the WHOIS traffic of HKIRC.
6. Registry/Registrar (R/R) model : The Committee reviewed comments by CAP members on the consultation paper to CAP on R/R model. HKIRC agreed that the Company should only implement the R/R model if there are at least two local registrars in addition to HKDNR. Management was asked to prepare the implementation plan for members' comment at the next Board meeting.
7. Broaden the membership base of Supply Class : The Committee agreed to the proposal to broaden the membership base of Supply Class. HKIRC will endorse the proposal at the coming Board meeting in January 2010.
8. Update on the application to ICANN for '.香港' : HKIRC is planning to give away free '.香港' to all existing '.hk' registrants. Official launch of '.香港' will follow the approval from ICANN which is likely in the first half of 2010. Management was asked to submit the implementation plan at the next Board meeting.
9. 2010 Budget : The Committee reviewed the second draft of 2010 budget of the Company. Management will include the budget for the R/R model implementation, dual site project and the '.香港' initiative and submit the final draft at the next Board meeting for approval.
10. Appointment of WebCC to provide 3-year maintenance for DNRS2 from 2009 to 2012 : The Committee approved the appointment of WebCC to provide 3-year maintenance for DNRS2 (Domain Name Registration System 2<sup>nd</sup> Generation) from 2009 to 2012.
11. Timetable for the 2010 Annual General Meeting (AGM) : The Committee approved the proposal timetable for the 2010 AGM. The Company agreed to provide free refreshments to members who attend the AGM. Management will explore venues and report to the Board in due course. The Committee noted the estimated audit fee for the AGM. The Chairman asked Management to negotiate a better price with the auditor this year.
12. Monthly financial update : The Chairman said that HKIRC has year to date profit \$2.5m above budget. The website availability was 100%. All response times are within target.