

Summary of Minutes of Meeting of the Executive Committee of the Hong Kong Internet Registration Corporation Limited held on Thursday, 17 September 2009

1. **New MOU** : The Chairman reported that no update had been received from OGCIO on the draft outline of the MOU.
2. **One-stop-shop Services** : The Chairman suggested HKIRC to provide standardized package with minimal options for easier decision making. The Committee asked the CEO to design a screen flow showing how users can apply for this one-stop-shop service on HKIRC website and send the screen flow to the Directors for their comments. The CEO was asked to communicate with partners who had expressed interest to see if they will be happy to provide only one package at a fixed price.
3. **Revamp the HKIRC Website** : The Chairman asked Dr Bradbeer to follow up on the formation of the Website Revamp Committee and report at the next Board meeting.
4. **Second Site** : The Committee had discussed the proposal to provide dual remotely located load sharing servers for both HKIRC DNS and website to provide essential fault tolerant processing under all circumstances. Mr Ben Li asked Management to check the network equipment to ensure that they are IPv6 ready. Mr Ben Li also discussed with Mr Ben Lee on technical issues related to AS numbers and IP addresses after the meeting. Prof. Joseph Ng asked Management to estimate the potential financial loss during a 30-minute downtime and report to the Board at the next meeting. The Chairman asked Mr Ben Lee to understand more about the capability of Oracle in a fault-tolerant environment and obtain customer references on Oracle products required for fault tolerant processing.
5. **System Enhancement for DNRS2** : Members agreed on the proposal on system enhancement for DNRS2.
6. **Buy-versus rent Option for office** : The Chairman asked Management to negotiate with the landlord of ING Tower on the new rent and report to the Board at the next meeting.
7. **Update on RFP on security and internal audits** : The Chairman delegated the matter regarding security and internal audits and the subsequent recommendation of auditors to the Audit Committee. The Chairman also agreed that the proposed audit fee was reasonable over a three-year period.
8. **Analysis of WHOIS traffic** : Members asked Management to conduct more analysis on the WHOIS traffic based on the IP addresses; and on the number of queries for each specific domain name. The Chairman said that HKIRC might consider recruiting Internet forensic experts to help on this matter.
9. **List of law firms and their previous work with HKIRC/HKDNR** : The Chairman asked Audit Committee to advise the Board / Exco on whether retaining a law firm is appropriate.
10. **Registry/Registrar model** : The CEO was asked to communicate with service partners to see if they would be interested to become registrars of .hk. The Chairman suggested a wholesale price to registrars for both new applications and renewals. The Chairman asked Management to produce a consultation paper on the proposed implementation of the R/R Model including the pricing of .hk. HKDNR will be one of the registrars under this model. The paper would also stress that registrars will have to perform document verifications for .hk applications. This paper will be submitted to the CAP meeting in Dec 2009 for their comment.
11. **Changes on the Finance and Administration Manual** : The Committee approved the proposed changes to the Finance and Administration Manual.
12. **Asking for participation in the Asian Game Show in Dec 2009** : Dr Bradbeer suggested HKIRC to participate in the coming Asian Game Show in Dec 2009 by giving a presentation on a topic like "Why do you need an Internet domain name". Dr Bradbeer will provide details to the CEO in due course.