Summary of Minutes of the Board Meeting of Hong Kong Internet Registration Corporation Limited and Hong Kong Domain Name Registration Company Limited held on Thursday 16 July 2009

1. <u>Composition of Board and Committees</u>: The Board confirmed the Chairman, Deputy Chairmen and Composition of two Committees. The Board also confirmed the meeting dates in 2009.

2. <u>Update on the new MOU</u>: The Board noted there had been no change to the MOU since last CAP meeting. The exact wordings of the draft will be finalized by the Government's lawyers

3. <u>Publishing IT Statistics on website</u>: The Board agreed to publish the IT statistics on the website within a week.

4. <u>Comparison of penetration rate of '.com.hk' with other ccTLDs:</u> The Board noted the comparison of penetration rate of '.com.hk' with other ccTLDs. Management was asked to produce similar report every year in the future.

5. <u>Market share of '.hk' versus others like '.com'</u>: The Board noted the market share of '.hk' versus others like '.com'. Management was asked to provide this report every year in the future.

6. <u>One-stop-shop services together with service partners:</u> Management was asked to approach all service partners to see who will be interested in providing email services and website design to .hk holders. Management would also gather information regarding the extent of other ccTLDs in providing one-stop services.

7. <u>Proposal to provide dual remotely located load sharing servers for both HKIRC DNS and website:</u> The Board agreed that it would be worth the additional expenditure to achieve a recovery time of less than five minutes. Management was asked to revise the paper and submit for discussion at the next meeting.

8. <u>Report of significant matters addressed at June ICANN meeting</u>: An initiative to introduce non-English ccTLDs to serve the needs of non-English speaking Internet communities was discussed. ICANN has been trying to ask registries to sign agreement and impose a fee on the introduction and use of IDN ccTLDs. ICANN also raised concerns about the handling of variant characters at the top level and the upcoming revision of the IDNA protocol.

9. <u>Plan for HKIRC acting as the APTLD Secretariat</u>: The copywriter of HKIRC was appointed as the Head of the APTLD Secretariat. The CEO and the Head of the Secretariat will attend the next APTLD meeting on 20 and 21 Aug 2009 in Beijing.

10. <u>Proposal on system enhancement for DNRS2</u>: The Board asked Management to provide a simple and brief description explaining each suggested enhancement feature for the Board's reference.

11. <u>Buy-versus-rent option for office</u>: Management was asked to find alternate office premises with similar area and rental in areas like North Point, Quarry Bay and Kwun Tong for the Board's consideration.

12. <u>Finance and statistics report</u> : The Board noted one system failure in June 2009 due to system upgrade.

13. <u>Minutes of the 2009 Annual General Meeting</u> : The Board approved the minutes of the 2009 Annual General Meeting.

14. <u>Verbal report on the Audit Committee Meeting held on 11 July 2009</u> : The Chairperson commented that the Company's income and expenditure had been healthy and no abnormality had been found. The CEO was asked to provide a report on legal firms with their strengths, track records and charges for past cases for the Board's reference.

15. <u>RFP on security and internal audit</u> : The Chairperson of the Audit Committee reported that the RFP was reviewed and agreed at the recent Audit Committee meeting. Management was asked to split the RFP into two, ie. one for the IT security and one for the internal audit service and circulate the revised RFPs to the Board for approval via email.