



www.hkirc.hk

YOUR BUSINESS PLAN FOR .HK DOMAIN

Please propose the business plan for the coming years regarding .hk domain registration:

What is the estimated no. of new domain registration in the first year?

Please specify whether the Application Entity has measures in place to ensure data security, particularly for protecting the personal data of .hk domain registrants and describe the measures that will be implemented.

Please provide contact information for registrar account set-up

ACCOUNT HOLDER CONTACT	Family Name of the contact person:	Given Name of the contact person:
	Telephone number:	Fax number:
	E-mail address:	

ADMINISTRATIVE CONTACT	<input type="checkbox"/> Same as ACCOUNT HOLDER CONTACT (Please select the box above and leave blank this table if the details are the same as the Account Holder Contact)	
	Family Name of the contact person:	Given Name of the contact person:
	Telephone number:	Fax number:
	E-mail address:	

TECHNICAL CONTACT	<input type="checkbox"/> Same as ACCOUNT HOLDER CONTACT <input type="checkbox"/> Same as ADMINISTRATIVE CONTACT (Please select the box above and leave the blank of this table if the details are the same as the previous contact)	
	Family Name of the contact person:	Given Name of the contact person:
	Telephone number:	Fax number:
	E-mail address:	

BILLING CONTACT	<input type="checkbox"/> Same as ACCOUNT HOLDER CONTACT <input type="checkbox"/> Same as ADMINISTRATIVE CONTACT (Please select the box above and leave the blank of this table if the details are the same as the previous contact)	
	Family Name of the contact person:	Given Name of the contact person:
	Telephone number:	Fax number:
	E-mail address:	

MARKETING CONTACT	<input type="checkbox"/> Same as ACCOUNT HOLDER CONTACT <input type="checkbox"/> Same as ADMINISTRATIVE CONTACT (Please select the box above and leave the blank of this table if the details are the same as the previous contact)	
	Family Name of the contact person:	Given Name of the contact person:
	Telephone number:	Fax number:
	E-mail address:	

TECHNICAL INFORMATION FOR REGISTRARS

(These are the technical elements that you should acknowledge and confirm in this process.)

Description	Acknowledge and confirm	
	Yes	No
HKIRC will provide two platforms for registrars: 1) API/EPP, and 2) a web-based platform • Please advise whether you will use EPP platform for domain registration following accreditation.		
HKIRC will ensure 99.9% API/EPP system availability. • Please confirm your acceptance.		
Please ensure that your broadband network speed meets the following requirements for a reliable connection: • Download speed of at least 100 Mbps and • Upload speed of at least 50 Mbps		
HKIRC provides DNSSEC service for .hk domain by default. • Please confirm your system support DNSSEC too? • If your system does not support DNSSEC, do you have a plan to implement?		
Generally, HKIRC allows concurrent EPP connections to be closed to 10 and approx. 15 EPP requests per minute respectively. • Please confirm your acceptance.		
The response time of the EPP server may vary based on the length of the domain involved in the transaction; in some special scenario, it may exceed one minute. • Please confirm your acceptance.		

HKIRC may seek additional information from the Application Entity during the application process. Under normal circumstances, the Application Entity will be informed of the status of the application within 4 weeks of submission of application in its entirety. The acceptance of accreditation request will be at the sole discretion of HKIRC.

SECTION 2: Documentation Submission

Application Entity shall send the documents below along with the application form:

- 2.1 Document that can prove the legal existence of the Application Entity e.g. a copy of the valid Business Registration Certificate in Hong Kong. If the Application Entity is a business outside Hong Kong and that the document is neither written in English nor in Chinese, a translated copy in English is also required.
- 2.2 If the Application Entity is a registrar accredited by ICANN, please provide full details and proof thereof.
- 2.3 Track records of operational experience in domain name registrations for at least six (6) months continuous within the last 12 months.

SECTION 3: Payment Submission

The following fees shall be paid for becoming a registrar. Please send the Application Fee HK\$10,000 together with this Application Form and documents. Application Fee can be sent by cheque made payable to 'Hong Kong Internet Registration Corporation Limited', or by filling out the one-time credit card form (please download by clicking [here](#)). The payment shall be made in Hong Kong currency.

Fee	Amount
Application Fee	HK\$10,000 (one-off) and non-refundable
Accreditation Fee (the yearly fee to maintain accreditation)	HK\$10,000 per year and non-refundable
Minimum Balance in Registrar Account: <ul style="list-style-type: none">Each registrar will have a debit account to pay for new applications, renewal and other related services of '.hk' domain names automatically. This account has to be "topped up" to a minimum balance from time to time to ensure that there is no interruption to registration service.The Registrar shall always and pursuant to clause 6.4 of the Registrar Agreement maintain a Minimum Balance of HK\$15 per domain name up to a total of HK\$15,000.	

SECTION 4: Declaration and Agreement

I, representing the Application Entity, declare that I have read the latest version of registrar agreement in whole posted on HKIRC's website or received from HKIRC and accepted that the Application Entity will be bound by all terms in it and also in this Application Form. I declare that the information sent in this application is true and accurate in all aspects. The signatory is the authorized representative of the Application Entity who has overall responsibility in ensuring Application Entity's compliance with the registrar agreement.

I also declare that the Application Entity resides in _____ (country or territory name) is at this date of its declaration in existence and solvent.

I would also like to clearly state the following as it may be, in my opinion, conflicting with the interest of HKIRC:

For and on behalf of the Application Entity

Name of signatory: _____

Date: _____

Put your company chop or seal

Part B

This is a Compulsory Declaration before registrar onboarding, please complete and submit this form after successfully passing the technical test.

Declaration of Validity for New Registrar (Non-Technical Background)

To: Hong Kong Internet Registration Corporation Ltd.

From (Name of Application Entity): _____

Date: _____

Description	Acknowledge and confirm	
	Yes	No
1. One Off Application Fee (HK\$10,000 submitted)		
2. Accreditation Fee (HK\$10,000 submitted)		
3. Proof of Legal status of Application Entity		
4. Proof of Past Experience received (e.g. Operating domain registration, ICANN accredited registrar)		
5. Application Entity still exists?		
6. Do you have any measures on data security especially to protect personal data of .hk domain from disclosing to irrelevant parties.		
7. Website link of Application Entity		
8. Current Business Nature?		

END